

MINUTES OF BOARD MEETING  
Manitowoc Board of Education  
February 9, 2016

A regular meeting of the Board of Education was called to order by Board President Keith Shaw at 7:00 p.m. Members present were: Ms. Linda Gratz, Ms. Barbara Herrmann, Mr. Dave Longmeyer, Ms. Catherine Shallue, and Mr. Keith Shaw. Also present were Superintendent Mark Holzman and Board secretary Rebecca McLafferty.  
Member(s) Absent: Ms. Karen Rohrer, Mr. Dave Nickels

Board members logged into BoardBook. The meeting began with the Pledge of Allegiance.

A motion was made by Catherine Shallue, seconded by Barbara Herrmann, and unanimously carried (5-0), to approve the minutes of the January 12, 2016, regular meeting and January 26, 2016, Special Meeting.

Karen Rohrer arrived at 7:03 p.m.

Board President Keith Shaw acknowledged correspondence received from "MPSD Elementary Band and Orchestra Teachers" thanking the School Board for Kupper Funds which enabled the purchase of instruments for students.

Jefferson Community Learning Center (JCLC) staff Amber LaChappelle (Coordinator) and Cindie Hoefner (Assistant Coordinator) reported on JCLC Before-School and After-School Programming. Principal Stacie Cihlar noted that of nearly 400 students attending Jefferson School, approximately 140 students participate in before-school or after-school programming. Two Manitowoc Noon Rotary representatives were present to acknowledge appreciation for involving Jefferson students in building Free Little Libraries.

In the absence of Chairperson Dave Nickels, Human Resources Director Lori Miron presented the Personnel Report from the January 26 and February 9, 2016, meetings. The following items were brought forward from committee and each passed unanimously (6-0):

- Approved hire of an additional support staff to assist with special education students at Stangel School for the remainder of this 2015-16 school year and, if needed, for the 2016-17 school year;
- Approved revised teacher handbook wording for field trip stipends, to accept changes in compensation for curriculum and summer school work/field trips, as presented;
- Approved a mid-year post-retirement payout request. It was noted that this is a one-time exceptional request and does not set a precedent.
- Approved a one-year leave of absence request for special education teacher Craig Charles for the 2016-2017 school year.

The payment of vouchers was presented by Director of Business Services Ken Mischler. A motion was made by Karen Rohrer, seconded by Dave Longmeyer, and unanimous carried (6-0)

to approve voucher #633 totalling \$3,066,490.47 and voucher #636 totalling \$2,699,399.82, for a total of \$5,765,890.29. Mr. Mischler presented the financial report for the month ending January 31, 2016.

Director of Human Resources Lori Miron presented the Personnel Report consisting of three resignations, two retirements, seven support staff appointments, one lane movement (effective the 1<sup>st</sup> day of the 2016-17 school year), one leave of absence, and three extra-curricular appointments. Motion was made by Dave Longmeyer and seconded by Karen Rohrer to approve the Personnel Report, with the exception of the leave of absence which was approved in earlier action brought from the Personnel Committee. Motion passed unanimously (6-0).

Linda Gratz moved to approve the list of administrators who will receive contracts for the 2016-2017 school year, and the 2017-2018 school year. Motion was seconded by Barbara Herrmann and unanimously approved (6-0).

Director of Business Services Ken Mischler presented the second Friday enrollment numbers from January 8, 2016. The number of students reported to the Department of Public Instruction (DPI) on the PI-1563 Pupil Count Report totaled 5,195. Director Mischler also shared a breakdown of enrollment figures for Preschool Special Education, 4- and 5-year-old kindergartens, and grades 1-12.

Director Debby Shimanek updated the School Board on district assessment data. The Wisconsin Student Assessment System (WSAS) identifies areas of focus and gaps in student achievement, and measures core academic areas in proficiency categories to determine accountability by school, district, and state levels. The 2014-2015 WSAS included the Badger Exam for grades 3-8 English Language Arts and Math; Dynamic Learning Maps, an alternate assessment for students determined by IEP (with blended scores with Badger and ACT for accountability purposes); ACT Suite consisting of ACT ASPIRE for grades 9-10, ACT plus writing for grade 11, and ACT WorkKeys for grade 11 readiness. In most areas, the MPSD exceeded the State proficiency levels; also some achievement gaps identified within subgroups are being addressed. Board members voiced concerns that data is not available online at the DPI's WISEdash (Wisconsin Information System for Education Data Dashboard) site. It was noted that this is baseline data for the district. Various assessment tests and schedules were also discussed.

Superintendent Holzman reported the following District highlights:

1. Lincoln High School students will perform the musical, "Guys and Dolls" on February 11, 12, and 13, 2016, at 7:00 p.m.
2. There have been a number of workshops and teacher-leadership meetings in the district, with the primary topic of discussion being student achievement. Superintendent Holzman recently completed visits to all district facilities to meet staff and answer questions or discuss concerns; and
3. On January 28, Superintendent Holzman met with county superintendents and the League of Women Voters to exchange information.

Dave Longmeyer reported on his recent attendance at the Wisconsin State Education Convention's Delegate Assembly. He explained the intended process for school boards submitting proposed resolutions with the hopes of garnering support, first on the state level and then nationally.

On motion by Catherine Shallue, seconded by Linda Gratz, motion carried to adjourn the meeting at 8:42 p.m.

Respectfully submitted,  
Rebecca McLafferty, Secretary

---

Keith Shaw  
Board President